



## **GBEW Network Community Group – Team Leader**

**ROLE CONTEXT:** The Girls' Brigade is a Christian organisation whose aim is 'To help girls to become followers of the Lord Jesus Christ and through self-control, reverence and a sense of responsibility to find true enrichment of life.'

It is expected that Team Leaders should have an active faith and represent the aims and values of the Girls' Brigade whilst carrying out their duties.

**ROLE TITLE:** TEAM LEADER

**TRAINING:** In addition to all **n:fluence 18+** training modules, **n:fluence 18+** Team Leader module must also be completed by those wishing to be appointed as a Team Leader. Topics included in this additional module are:

- Leading a team
- Organisation and administration
- Networking

We'd encourage all new leaders to engage with the full training programme however volunteers who have professional qualifications in childcare/teaching may be exempted from the relevant modules, as appropriate to their prior training.

GB's **Life to the Full** (available online via GB Manager) must also be completed.

**RESPONSIBLE TO:** GB Support Centre and District team

**RESPONSIBLE FOR:** Leading and coordinating volunteers within the local GB Community Group

**Role of Team Leader:** To coordinate volunteers to deliver weekly group activities, trips and events including residentials and sleepovers for (primarily) girls and young women.

### **Role description**

The role will include, but not be limited to,:

- Planning and delivering GB group activities to young people in a relevant and relational way
- Overseeing the delivery of activities and development of children, young people and volunteers
- Making regular contact with all sections of the group and organising regular meetings of volunteers
- Managing and, where necessary, delegating administrative tasks to volunteers in the group
- Using or, where appropriate, delegating the administration of GB Manager
- Planning and supervising additional events and outings such as sleepovers or Residential Events
- Providing a safe environment for young people to explore faith and develop spiritually

- Communicating regularly with District Team Leader and Church Leadership/Minister/Chaplain
- Consciously thinking about succession planning for your group
- Regularly using the Group Wellbeing Toolkit to monitor and evaluate your group
- Following the Code of Conduct for Volunteers and operate within the policies as set out within Girls' Brigade Ministries' Life to the Full.

### **Role requirements**

Team Leaders should:

- Have an up-to-date DBS, as specified by GBEW
- Complete the Volunteer Registration Form and send it to the GB Support Centre.
- Complete Life to the Full training as detailed above
- Complete the required **n:fluence 18+** training modules, including the Team Leader module, as detailed above and send in a Qualification Registration form to the GB Support Centre

***The Girls' Brigade England and Wales is committed to making reasonable adjustments to support disabled volunteers and members to ensure they can access the same opportunities as non-disabled volunteers, whether this be in the form of how sessions are run, the environment a group meets in or even the attitudes and education of those around us. Please contact us to discuss how we can best support you.***