

Girls' Brigade England and Wales Network Chair



Nomination and Election Information

This pack is designed to provide a basis of information and insight into the role of The Girls' Brigade England & Wales Network Chair (GBEW). We hope that it provides those considering nomination to the role (whether as a nominator or nominee) with a useful foundation on which to base exploration of God's leading in the election of a new Chair for the GBEW Network.

In addition to this material, further information can be obtained as follows:

- General information about GBEW via the Girls' Brigade Ministries website (www.girlsbrigadeministries.org.uk)
- Informal discussion regarding the role of Chair via the Girls' Brigade Ministries' Director (director@gb-ministries.org or **01246 582322**)
- General information regarding trusteeship via the Charity Commission (www.charitycommission.gov.uk).

Contents

1. The Chair

- Generally
- The role
- The person
- Overview of diary

2. Election information

- Eligibility
- Term of office
- Election timetable

3. Appendix

- Form GBF47 – Nomination for role of GBEW Network Chair – (*Nominator* complete)
- Form GBF48 – Acceptance of nomination (*Nominee* completion)
- Example diary 2021

1. The Chair

The GBEW Network Chair is a key volunteer within the leadership team of GB England and Wales, and, by right of role, within the GB Ministries network, providing wide-ranging oversight of our mission.

The appointment is made via election, and the person in post will be involved at all levels of the charity; from GBEW Network Council and Executive, to representation at local and national events. The GBEW Network Chair will carry responsibility for the operational leadership of the England & Wales Network and its members but is assisted by other Office Bearers and Network Executive Members.

Together with the Deputy Chair and our team of Office Bearers, the Chair is responsible to ensure Godly, prudent and operational leadership for the GBEW Network.

Girls' Brigade Ministries, the operating name of Girls' Brigade England & Wales is a registered charity, and a company limited by guarantee, and the GBEW Network Chair will also be a member of the GBM Trustee Board with responsibilities to ensure that it fulfils its strategic, legal and financial responsibilities in the governance of the charity.

A key distinctive of the role is the close working relationship that must exist between the Chair and Girls' Brigade Ministries' Director (chief executive) whereby the Chair supports this senior staff member through practical and prayer support as s/he works to achieve the aims of the GBEW Network.

The role

The role of Chair is varied and includes a commitment to:

- Be willing to devote time and leadership to the GBEW Network, its people and aims
- Understand and accept the legal duties, responsibilities and liabilities of trusteeship including being a member of Board Committees
- To act as an ambassador for the Network and to represent the views of the Network Executive Members to the Board of GB Ministries and other organisations
- Understand and accept the legal duties, responsibilities and liabilities of trusteeship
- Have a broad overview of the objects, organisational structure and life of GBM and the GBEW Network Executive
- Chair meetings including the GBEW Network Executive and GBEW Network Council
- Work in partnership with the GBM Director, staff team and Network Executive members
- Be aware of, and participate in England and Wales' relationship within the world-wide GB family
- Supervise and appraise the work of the GBM Director in conjunction with the Chair of the GBM Board of Trustees
- Contribute personal gifts and skills to the fulfilment of GBEW's aim.

The person

The GBEW Network Executive, staff and members of GBEW look to the Chair to be someone who has:

- Personal and ongoing commitment to Christian faith
- Commitment to the vision and aims of GB
- Proven ability to chair meetings
- Strong communication skills and the ability to create and maintain effective relationships with staff and volunteers
- Ability to enable strategic direction
- Willingness/capacity to devote time and effort to the charity.

GB is keen to encourage the elected person(s) to lead by 'being themselves' and is willing to consider a job share given the wide ranging duties of the role.

Experience tells us that in fulfilling this role various qualities will be needed in different measure and at various times. Job share of the role would be possible.

As our Chair we would seek that you are:

- Seeking, serving and following Jesus Christ
- Approachable
- A leader
- A clear communicator
- Strategically aware and able
- Aware of business issues
- Of sound, independent, judgement
- Open and accountable
- Able to relate to a wide variety of people
- Able to inspire confidence
- A person of integrity.

Example diary for Chair

Each Chair is different - in gifting, available time and, of course, areas of specific interest. As such the diary has both a routine and a fluidity to it, combining the following:

- A framework of meetings to chair/attend each year
- A framework of Board committee meetings dependent upon skills and giftings
- Attendance (working with the Office Bearers team) at various national and local events around the country (and possibly UK/overseas)
- Involvement in particular projects/workgroups
- Regular communication with the GBM Director, GBM Trustee Board Chair and staff team
- Pastoral involvement with leaders/churches/parents, as needed.

N.B.: See the diary sheets appendix for an example of the 2021 framework.

2. Election information

Eligibility for nomination and election

The GBEW Network Executive Chair:

- May be nominated from within or outside of GBEW, and need not be/have been a member of the GBEW Network Executive prior to appointment to office
- Nominations should be made by a member of the GBEW Network Council
- Following completion of the term/s of office, the Network Executive Chair shall not be eligible to serve on the GBEW Network Executive for a period of one year
- The election shall be held at a meeting of the GBEW Network Executive
- The GBEW Network Executive Chair shall take office at the end of the following Council Meeting. The GBEW Network Executive Chair shall also be the Chair of the GBEW Council.

Term of office

- The Chair will be elected for an initial period from November 2021 to March 2024.
- This term may be extended for a further three-year term, to a maximum of six concurrent years (2021-2027).

Nomination and election timetable (2021)

Task	Who	Closing date	Form
Written or electronic nomination forms to GBM Director (<i>director@gb-ministries.org</i>)	Nominator	24 September 2021	GBF47
Written or electronic acceptance of nomination to GBM Director	Nominee	24 September 2021	GBF48
By invitation from the GB Support Centre, nominees may then be called to:			
Meet nomination panel	Panel & nominee	w/b 16 October 2021	
Meet and present to Network Executive Committee	Panel & nominee	16 October 2021	
Election	Network Executive	22 October 2021	
Nominees contacted	GBM Director	After 25 October	
Commissioning	TBC	6 November 2021	
Take office	New Chair	6 November 2021	

Forms

There are two key forms for completion for this nomination process:

- GBF47 – nomination for role of GBEW Network Chair - to be completed by GBEW Council Member making the nomination
- GBF48 – acceptance of nomination for role of GBEW Network Chair - to be completed by the nominee.

GBEW Network Chair example diary

Date	Meeting/event
Saturday 6 March	(Attend) GBEW Network Conference
Thursday 27 May	(Attend) Trustee Board – via zoom
Saturday 12 June	(Chair) GBEW Network Executive - Birmingham
Tuesday, 29 June	GB Europe Fellowship AGM (via zoom)
Saturday 3 July	(Chair) GBEW Network Conference – Cliff College
Friday 20 August (evening)	(Attend) Trustee Board – via zoom
Saturday 16 October	(Chair) GBEW Network Executive – Birmingham
Saturday 6 November	(Chair) GBEW Network Conference – Reading
Friday 26 November	(Attend) Trustee Board – London or Cliff College

August 2021
Nominations panel
GB Support Centre